

**MINUTES OF THE MEETING OF THE CORPORATE MANAGEMENT COMMITTEE,  
HELD ON MONDAY 16 OCTOBER 2017 AT 7.30 PM  
IN THE COUNCIL CHAMBER, COUNCIL OFFICES, THORPE ROAD, WEELEY**

<b>Present:</b>	Councillors Steady (Chairman), Baker (Vice-Chairman), Alexander, Cawthron, Chittock, Scott, Skeels (Jnr) and Stephenson
<b>In Attendance:</b>	Anastasia Simpson (Head of People, Performance and Projects), Andy White (Head of Property Services) and Katie Sullivan (Committee Services Officer)

**30. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were submitted on behalf of Councillor Watson (with Councillor Alexander substituting).

**31. MINUTES OF THE LAST MEETING**

The Minutes of the meeting of the Committee, held on 25 September 2017, were approved as a correct record and signed by the Chairman.

**32. DECLARATIONS OF INTEREST**

There were none at this time.

Later on in the meeting as mentioned below in minute 34, during discussion, Councillor Baker declared a Non-Pecuniary Interest by virtue of the fact that he was a local Ward Member for Lawford.

**33. UPDATE**

The Council's Head of People, Performance and Projects (Anastasia Simpson) gave the Committee a progress update in regards to questions that had been asked at the last meeting of the Committee.

A request had also been made that responses to questions which had been asked on the Waste Management and Recycling Performance Update / Waste and Recycling Options item (minute 22 referred) at the meeting held on 14 August 2017 be sent to the Committee by the Head of Environmental Services (John Fox). It was confirmed that this would be followed up.

**34. ASSETS UPDATE**

The Council's Head of Property Services (Andy White) was in attendance and gave the Committee a presentation on Asset Management. The presentation covered the following:

- (1) The Asset Management Team and what they do;
- (2) Properties;
- (3) Policies;
- (4) Where to find information;
- (5) Our Mission: Generate and Increase Revenue – With a Conscience;
- (6) How to do it;

- (7) Projects;
- (8) Acquisitions;
- (9) Disposals;
- (10) Other;
- (11) The Big Issue;
- (12) Forecast Changes over 10 years; and
- (13) Contributions.

Members were given the opportunity to make suggestions and ask questions which were responded to by Andy White.

During discussion, Councillor Baker declared a Non-Pecuniary Interest, by virtue of the fact that he was a local Ward Member for Lawford.

Following discussion, it was **AGREED** that the Committee **COMMENTS / RECOMMENDS TO CABINET** that:

- (a) smaller disposals are given the same priority, as larger land and property disposals;
- (b) Officer time is being taken up sorting and photocopying documents , rather than being solely focused on land disposals;
- (c) timescales of moving projects forward , appear to be due to internal Council processes;
- (d) CAROS – approaches should be made to users to purchase freeholds or relocate users so that assets can be rationalised;
- (e) Parish Councils or neighbouring landowners should be encouraged to purchase or take over the maintenance of small slivers of land;
- (f) wherever possible, maximise the use of grants; and
- (g) the Committee recognises the hard work of Officers within the Assets team.

**35. WORK PROGRAMME 2017/18**

It was **AGREED** that the following item be removed from the agenda for the next scheduled meeting of the Committee:

- Planning Update (including Enforcement).

The meeting was declared closed at 9.05 pm

**Chairman**